

HORTPARK VENUE RENTAL RATES (valid till 31 March 2010)				
RESOURCE	CAPACITY	RATES IN S\$ (subject to 7% GST)		
		4-hr Rate (Min. booking)	Add-on Hourly Rate	Full Day (8am – 10pm)
Exhibition Gallery	170	\$1,040.00	\$260.00	\$2,080.00
MPH (with stage)	200	\$680.00	\$170.00	\$1,360.00
HortLawn	600	\$340.00	\$85.00	\$680.00
Leaf Room	25	\$100.00	\$25.00	\$200.00
Flower Room	25	\$100.00	\$25.00	\$200.00
Fruit Room	50	\$200.00	\$50.00	\$400.00
Seed Room	16	\$60.00	\$15.00	\$120.00
Hands-On-House	100	\$320.00	\$80.00	\$640.00
Event Lawn	900	\$760.00	\$190.00	\$1,520.00
HortMart Open Space	100	\$660.00	\$165.00	\$1,320.00
Ad Hoc Event Space			\$35.00	\$280.00

** Please refer to Terms & Conditions for Venue Booking on the overleaf*

Terms & Conditions for Venue Booking:

- (a) Rates are applicable for events held in the period of 1 January 2009 to 31 March 2010.
- (b) Rates apply to Weekdays and Weekends.
- (c) All venues are not available for booking on Mondays and Public Holidays.
- (d) The Exhibition Gallery is available on a full-day booking basis (i.e. 8am - 10pm) from Tue to Fri, and from 6pm to 10pm only on weekends.
- (e) The Board reserves the right to approve or reject an application for the use of any of the resources, and will only confirm a booking upon receipt of the duly completed Venue Booking Form with full payment from the Applicant.
- (f) Each booking must be made for a minimum of 4 hours (including set-up and tear down) in accordance with the following time-blocks:
 - **8am – 12pm**
 - **1pm – 5pm**
 - **6pm – 10pm**

The Applicant is required to pay the hourly add-on rates if additional hours out of the standard 4-hour time block(s) are required.

- (g) The Applicant is not allowed to conduct sound checks or play music any time before 9.30am and after 9.00pm daily.
- (h) The Board will only consider a booking for *Ad Hoc Event Space if the booking is accompanied by a booking of other resource(s).
- (i) Details stated are correct at time of print and are subject to changes without prior notice.
- (j) For enquiries on venue bookings, please contact HortPark Event Sales Office at +65 6376 3909.
For general enquiries, please contact HortPark Visitor Services Office at +65 471 5601 or email to NPARKS_HortPark@nparks.gov.sg .

.....