ANIMAL RESEARCH FACILITY

ANNUAL REPORT

FOR YEAR Click or tap here to enter text.

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| Under Section 14 of the Animals and Birds (Care and Use of Animals for Scientific Purposes) Rules and Section 7.8.1 of the NACLAR Guidelines, all animal research facilitates are required to submit an annual report covering the period 1 January to 31 December of each year.  The information provided below must be type-written or written in legible block letters. Where the space provided is insufficient, please furnish type-written information on a separate sheet of paper and attach it with the Annual Report. |

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| Part A: Particulars of Facility |

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| **Name of Research Facility:** | Click or tap here to enter text. |
| **Address of Research Facility:** | Click or tap here to enter text. |
| **Name of Licence Applicant:** | Click or tap here to enter text. |
| **Reporting Period:** | Click or tap here to enter text. |
| **Licence Number** | Click or tap here to enter text. |

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| Part B: Assurance (As specified in Section 7.8.1 of the NACLAR Guidelines) |

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| **(B)(I) ANIMAL CARE, TREATMENT AND USE OF ANIMALS** |
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| **(B)(II) CONSIDERATION OF ALTERNATIVES** |
| Click or tap here to enter text. |

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| **(B)(III) COMPLIANCE WITH GUIDING PRINCIPLES / ANY EXCEPTIONS TO THE GUIDING PRINCIPLES** |
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| Part C: Background information |

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| **(C)(I) COMPOSITION OF IACUC** | | | | | | |
| Name | NRIC | Contact Address | Contact Number | Occupation | Position in IACUC | Category[[1]](#footnote-1) |
|  |  |  |  |  | Attending Veterinarian | E.g. (a) |
| Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Chairperson | Click or tap here to enter text. |
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*Please attach a separate list if there is insufficient space in the table.*

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| **(C)(II) PARTICULARS OF ATTENDING VETERINARIAN(S)** | | | | | |
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| Name:  (Attending vet) | Click or tap here to enter text. | Full-time or Part-time basis: | Click or tap here to enter text. | Licence No: | Click or tap here to enter text. |
| Name:  (Cover for attending vet) | Click or tap here to enter text. | Full-time or Part-time basis: | Click or tap here to enter text. | Licence No: | Click or tap here to enter text. |

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| **(C)(III) LOCATION OF PREMISES** | |
| **List all locations where animals were housed or used or held for scientific purposes. (As listed in the licence)** | |
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| Part D: Statistics |

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| **(D)(I) State the common names and numbers of animals used for scientific activities at each facility involving NO pain, distress, or use of pain-relieving drugs. Routine procedures (e.g. injections, tattooing, blood sampling) should be reported with this group.** | | |
| **Common Name of Animals** | **Number of Animals** | **Remarks** |
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| **(D)(II) State the common names and the numbers of animals used for scientific activities at each facility involving accompanying pain or distress to the animals and for which appropriate anaesthetics, analgesics, or tranquillising drugs were used.** | | |
| **Common Name of Animals** | **Number of Animals Used** | **Remarks** |
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| **(D)(III) State the common names and the numbers of animals used for scientific activities at each facility involving accompanying pain or distress to the animals and for which the use of appropriate anaesthetics, analgesic, or tranquillising drugs would have adversely affected the procedures, results, or interpretation of the research, experiments, surgery, or tests. A brief explanation of the procedures producing pain or distress in these animals and the reasons such drugs were not used can be given in the Remarks.** | | |
| **Common Name of Animals** | **Number of Animals** | **Remarks** |
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| **(D)(IV) State the common names and the numbers of animals being bred, conditioned, or held for scientific activities at each facility but not yet used for such purposes.** | | |
| **Common Name of Animals** | **Number of Animals** | **Remarks** |
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| **Total number of animals used for scientific activities:**  **Item D(I) + D(II) + D(III)** | Click or tap here to enter text. |

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| **Total number of animals used and held by Facility**  **Item D(I)+(II)+(III)+(IV)** | Click or tap here to enter text. |

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| Part E: Reviews & Inspections Carried Out by IACUC |

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| **(E)(I) 1st Semi-annual review of animal care and use programmes** | | |
| Date | Significant deficiencies[[2]](#footnote-2) identified in the 6-monthly programme reviews by IACUC (State “None” if no deficiencies identified) | Corrective Actions  (State “NA” if no actions to be taken.) |
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| **(E)(I) 2nd Semi-annual review of animal care and use programmes** | | |
| Date | Significant deficiencies identified in the 6-monthly programme reviews by IACUC (State “None” if no deficiencies identified) | Corrective Actions  (State “NA” if no actions to be taken.) |
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| **(E)(II) Annual Facility Review by IACUC**  Housing and Research Facility(ies) must be conducted at least once annually. If the IACUC conducted more than two facility reviews during the reporting period, please indicate so in the following table. | | |
| Date | Significant deficiencies identified in the annual inspection of facilities by IACUC (State “None” if no significant deficiencies identified) | Corrective Actions  (State “NA” if no actions to be taken.) |
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| Part F: Attachments You may attach more information or details on the reviews or inspection of your Facility. Please label the attachments, if any. |

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| **(F) List of Tables or Attachments (if any)** | |
| S/N | Table / Attachment |
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| Part G: [Other information] You may wish to provide other information in the Annual Report. |

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| Part H: Certification By CEO |

**(H) I certify that the above annual report is true and accurate and complies with such requirements as may be set out in the NACLAR Guidelines.**

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Name of CEO Signature of CEO

& Designation/ Title

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Date signed Animal Research Facility stamp

1. Categories: (a) veterinarian, (b) appropriate experience in the use of animals for scientific purposes, (c) non-affiliated and not a user of any animal, (d) primary concerns or interests are in non-scientific areas. [↑](#footnote-ref-1)
2. A significant deficiency is one that is or may be a threat to the health and safety of the animals and which is classified as such by the IACUC in its reports. [↑](#footnote-ref-2)