



Guidelines for COVID-Safe Landscaping

National Parks Board

Input from the Landscape Industry Association of Singapore (LIAS)

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(i) Safe Workplace

- a. Implement safe distancing measures among the different work crews.
- b. Use a face mask when working.
- c. Cordon off work areas to prevent residents of estates from entering to minimise contact e.g. safety cones and red-white tape.
- d. Provide hand washing facilities with clean water and soap for regular washing of hands. If not available, provide hand sanitisers instead.
- e. Retail Nursery – follow the safe distancing measures for other retail establishments (align with ESG's guidelines).

(ii) Safe Meals

- a. Maintain at least one (1) metre separation during meals and break times
- b. Wash or sanitise hands before meals and break times
- c. No sharing of utensils, cutlery or water bottles
- d. Cater individual meals so that workers do not need to visit community sites

(iii) Safe Processes

- a. Set up a Business Continuity Plan (BCP) to prevent cross infection, i.e. separate Team A/Team B that will not interact at all times.
- b. Maintain separate set of work equipment and vehicles for Team A/Team B
- c. Deploy fleet management system for NParks to track movement of work crew and to monitor work on site.
- d. No interaction with construction sector workers at all times

(iv) Safe Transport

- a. Ensure workers are able to maintain a safe distance of one (1) metre from each other while seated at the back of the lorry or within the driver's cab.
- b. Mark out seating positions
- c. Clean the work vehicles after each trip
- d. Use a face mask when travelling in work vehicles
- e. Workers to be transported in work vehicles directly to/from work sites and accommodation only

(v) Safe Workers

- a. Provide personal thermometers
- b. Workers to take temperature twice daily, once in the morning before work and in the afternoon during work.
- c. Maintain at least one (1) metre distance during work, briefings (e.g. toolbox, mustering, roll call) and meal/break time
- d. Use face masks outside of accommodation
- e. Download and run SGWorkPass, FWMOMCare TraceTogether app at all times

(vi) Safe Accommodation

- a. Set up BCP plans e.g. separate accommodations for Team A and Team B
- b. Within the workers' accommodation, practise safe distancing in sleeping quarters and communal spaces
- c. Track what time workers leave and return to accommodation (provide a window), use digital check-in/out application to track movements e.g. SafeEntry
- d. If a team member feels unwell, send the individual for medical treatment, isolate the rest of the crew and await medical advice
- e. Restrict movement outside of accommodation during rest periods unless approved.

(vii) Updating key information of workers

All companies must ensure that:

1. The foreign workers are staying in dormitories or places of residence which have been cleared
2. Addresses where workers are staying must be updated. (Please email MOM at MOM_Qops@mom.gov.sg)
3. All your foreign workers (including S-Pass holders) have downloaded SGWorkPass, TraceTogether, FWMOMCare on their mobile devices.

Links:

- Download SGWorkPass from Apple Store or Google Play
- <https://www.tracetogether.gov.sg>
- www.mom.gov.sg/fwmomcare-android; www.mom.gov.sg/fwmomcare-ios

Thank you