



Guidelines for COVID-Safe Landscaping

National Parks Board

With input from the Landscape Industry Association of Singapore
(LIAS)

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(i) Safe Workplace

- a. Implement safe distancing measures among the different work crews
- b. Use a mask when working
- c. Cordon off work areas to prevent residents of estates from entering to minimise contact e.g. safety cones and red-white tape
- d. Provide hand washing facilities with clean water and soap for regular washing of hands. If not available, provide hand sanitisers instead
- e. Retail Nursery – follow the safe distancing measures for other retail establishments (align with ESG's guidelines)
- f. Company to provide list of their job sites during the CB period with proposed numbers of workers (foreign and local) for NParks approval
- g. Reduce working hours e.g. no OT, Sat half-day, no Sun & PH, except for state-land, streetscape, highways/major roads and other emergencies authorised by NParks

(ii) Safe Meals

- a. Maintain at least one (1) metre separation during meals and break times
- b. Wash or sanitise hands before meals and break times
- c. No sharing of utensils, cutlery or water bottles
- d. Cater individual meals so that workers do not need to visit community sites

(iii) Safe Processes

- a. Set up a Business Continuity Plan (BCP) to prevent cross infection, i.e. separate Team A/Team B that will not interact at all times.
- b. Maintain separate set of work equipment and vehicles for Team A/Team B
- c. Deploy fleet management system for NParks to track movement of work crew and to monitor work on site.
- d. No interaction with construction sector workers at all times

(iv) Safe Transport

- a. Ensure workers are able to maintain a safe distance of 1 m from each other while seated at the back of the lorry or within the driver's cab.
- b. Mark out seating positions
- c. Clean the lorries after each trip
- d. Use a mask when travelling in lorries
- e. Workers to be transported in work vehicles directly to/from work sites and accommodation only

(v) Safe Workers

- a. Provide personal thermometers
- b. Workers to take temperature twice daily, once in the morning before work and in the afternoon during work.
- c. Maintain at least one (1) metre distance during work, briefings (e.g. toolbox, mustering, roll call) and meal/break time
- d. Use masks outside of accommodation
- e. Download and run TraceTogether app at all times

(vi) Safe Accommodation

- a. Set up BCP plans e.g. separate accommodations for Team A and Team B
- b. Within the workers' accommodation, practise safe distancing in sleeping quarters and communal spaces
- c. Track what time workers leave and return to accommodation (provide a window), use digital check-in/out application to track movements e.g. SafeEntry
- d. If a team member feels unwell, send the individual for medical treatment, isolate the rest of the crew and await medical advice
- e. Restrict movement outside of accommodation during rest periods unless approved, during CB period

Thank you