

## National Parks Board Research Collaboration Opportunity

### 1. Invitation

- 1.1 The National Parks Board (“NParks”) aims to advance research on greenery and ecology in Singapore. NParks is inviting potential research collaborator(s) to submit proposals for the projects as listed on the CUGE website at:  
[www.nparks.gov.sg/cuge/programmes%20and%20Schemes/Research%20Program/Research%20Collaboration%20Opportunity](http://www.nparks.gov.sg/cuge/programmes%20and%20Schemes/Research%20Program/Research%20Collaboration%20Opportunity).
- 1.2 Eligible parties are invited to submit proposals for these project(s), subject to terms and conditions set out below.

### 2. Eligibility

- 2.1 Researchers from all Singapore-based research institutions or companies are eligible to apply.
- 2.2 The Lead Principal Investigator (“PI”) must be based in Singapore<sup>1</sup>. All research work should be undertaken in Singapore, unless expressly approved by NParks.
- 2.3 Proposals with similar scope to proposals or projects which are currently under evaluation by other funding initiatives, or in progress, must be declared in the proposal submission.
- 2.4 Proposals must reach NParks at the stated address by the stated deadline stipulated in **Annex A** and must be submitted in the manner set out in paragraph 5 below.

### 3. Evaluation of Submissions

- 3.1 Submissions will be evaluated based on the following criteria:
  - i. **Ability to deliver project objectives**  
The methodology is clear and appropriate in addressing the key challenges and is practical to implement and conduct. The proposed timeline should also be reasonable and achievable, with the project outcomes produced in a timely manner.
  - ii. **Quality of research team**  
Researchers working on the project should have the relevant expertise and experiences to execute the project well.

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<sup>1</sup> Lead PIs must have an employment contract of a minimum of 9 months’ future employment (calculated from the date of the submission of the proposal) with a Singapore-based organisation (Singapore-based institutions of higher learning (IHLs), public sector agencies, not-for profit research laboratories as well as companies and company-affiliated research laboratories/institutions). The Lead PI must also fulfil at least 6 months of residency in Singapore within each calendar year throughout the project.

**iii. Value for money in budget**

The proposed budget should be based on realistic costings to achieve the research deliverables, with appropriate justifications.

**iv. Strength of value-added research components**

Proposals with added research outcomes (exceeding those in the expected deliverables stated by NParks) deemed of value to NParks will be favourably considered.

3.2 An evaluation committee appointed by NParks will decide on the proposal(s) to be supported. NParks may also decide to send the research proposal to a third party reviewer for comments.

3.3 The decision by NParks shall be final. NParks reserves the right, at its sole discretion, not to select any of the proposals submitted for this Research Collaboration Opportunity for funding.

**4. Proposal Submission Conditions**

4.1 Please note that the following do not represent the complete set of conditions for the grant. A research collaboration agreement (“RCA”) or a similar agreement setting out the full grant conditions will be signed between the appointed research collaborator(s) and NParks prior to the start of any project.

4.2 The following terms and conditions will be incorporated into any agreement signed between NParks and the appointed research collaborator(s):

- i. All institutions receiving funding from and/or through NParks shall be responsible for keeping and maintaining full and detailed records and accounts relating to the project(s)/programme(s) (see **Annex B**). NParks reserves the right to inspect such records and accounts.
- ii. NParks requires an audit on the use of disbursed funds. This can be conducted by suitably qualified and authorised officers of the fund-receiving institution. In addition, NParks also retains the right to impose an external audit carried out by an auditor that NParks appoints.
- iii. NParks has the right to withhold publications that it determines to contain material that may cause harm to the integrity, reputation or good name of NParks or of the Singapore Public Service, is of a sensitive nature, or would disclose confidential or patentable information.
- iv. NParks reserves the right to non-exclusive, royalty-free, perpetual use of any intellectual property arising out of, or created as a result of the project for its own, and other public agencies’ non-commercial use.

v. Research collaborators and their institutions shall comply with all applicable laws and regulations and will not infringe, misappropriate, or violate the intellectual property, privacy, or publicity rights of any third party.

vi. The laws of the Republic of Singapore shall govern the RCA.

4.3 Submission of a proposal indicates acceptance of these in the Proposal Submission Conditions by the PI, Co-PI(s), all research collaborators, and their respective institutions.

## 5. **Submission Instructions**

5.1 All project proposals must be submitted in MS Word format to the relevant Project Manager and by the stipulated timeline as listed in **Annex A**.

5.2 Softcopy files must be named following this convention:  
FP\_<RCO Number>\_<Name of Lead PI>

5.3 Full proposals and supporting documents shall only be deemed to be submitted if all relevant forms with the relevant attachments are submitted. Incomplete or non-compliant submissions may be considered disqualified. Please refer to the Project Proposal Template in **Annex C**.

5.4 Late submissions will be disqualified.

## 6. **Enquiries**

For transparency, all enquiries and associated clarifications will be published (without details on the identity of the person making the enquiry) on the Research Collaboration Opportunity page on the CUGE website. We regret that phone enquiries will not be entertained.

For enquiries, please contact the relevant Project Manager listed in **Annex A**.